

# Security and access control final inspection checklist

Security and access control final inspection is where the punch list is either short or expensive. This checklist walks the finished work the way an owner or AHJ will see it: devices on, systems running, everything labeled. Each item gets the photo that closes it instead of reopening it. Work is commonly verified against NEC (NFPA 70), TIA structured-cabling standards. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The security integrator's lead with the GC's superintendent, and coordination with the fire-alarm contractor for the release interface. When: After devices are terminated and the head-end is programmed, before turnover, and only once the fire-alarm system is live enough to prove the release.

## Devices and labeling

- ☐ **Readers, cameras, contacts and REX installed and labeled**  
Each device mounted secure and level, labeled to match the head-end naming, cameras aimed to the coverage plan with no obvious blind spots. 2 photos required
- ☐ **Door naming matches the head-end and the door schedule**  
Every controlled opening named consistently across the panel, the graphic and the label, verified against the door schedule. 2 photos required

## Controller and credentials

- ☐ **Controller and head-end online and communicating**  
Panels reporting to the head-end, no offline devices, door position and REX states reading correctly on the graphic. 1 photo required
- ☐ **Credentials tested at the readers**  
A test credential granted and denied as programmed, strike or mag lock releasing and re-securing, event logged at the head-end. 2 photos required

## Life-safety interface

- ☐ **Fire-alarm release and free egress observed and documented**  
On an actual fire-alarm signal, locked openings release for free egress as designed and are never overridden; the release watched at the door and documented. 3 photos required