

Acoustical ceilings final inspection checklist

Acoustical ceilings final inspection is where the punch list is either short or expensive. This checklist walks the finished work the way an owner or AHJ will see it: devices on, systems running, everything labeled. Each item gets the photo that closes it instead of reopening it. Work is commonly verified against ASTM C635 / C636, the applicable building code. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The ceiling foreman with the GC's superintendent, walking the finished field before the owner's punch walk. When: After all tile is in and light fixtures, diffusers and sprinkler heads are trimmed out, before turnover walks begin.

Tile install and level

- ☐ **Field tile fully seated and level**
Every tile dropped fully into the grid, faces flush and the plane flat across the room with no dips or lifted corners. 2 photos required
- ☐ **Cut tiles and edge trim tight and clean**
Perimeter and fixture cuts straight and sized so reveals are even, wall angle or trim continuous, no gaps or slivers at the edge. 2 photos required

Fixtures and seismic details

- ☐ **Fixtures supported and seismic details complete**
Lights, diffusers and heads independently supported as required, hold-down clips and seismic attachments in place including under fixtures and at the perimeter. 2 photos required

Clean faces

- ☐ **Tile faces clean and undamaged**
No fingerprints, scuffs, water stains or chipped edges, damaged tiles swapped before the field is signed off. 1 photo required