

Entrance floor mats and grilles final inspection checklist

Entrance floor mats and grilles final inspection is where the punch list is either short or expensive. This checklist walks the finished work the way an owner or AHJ will see it: devices on, systems running, everything labeled. Each item gets the photo that closes it instead of reopening it. Work is commonly verified against the applicable building code, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The mat installer with the GC's superintendent, walking the finished entrance before turnover and daily traffic. When: After the floor finish is complete and the mat or grille is set into the recess, before the entrance is opened to use.

Flush and level

- ☐ **Mat top flush and level with the finished floor**
Mat or grille sits flush all around with no lip or rock, top level with the finished floor so the transition is trip-free. 2 photos required

Rails and sections

- ☐ **Rails and tread sections tight and secure**
Rail and tread sections seated tight with no rattle or gaps, rolled and squared to the frame, no section walking under traffic. 1 photo required

Transition to floor

- ☐ **Clean, even margin to the surrounding floor**
Even margin between the frame and finished floor, gap closed as detailed, no grit trap or unfinished edge at the transition. 1 photo required