

Entrance floor mats and grilles rough-in inspection checklist

Entrance floor mats and grilles rough-in is the last time the work is fully visible. Once the cover inspection passes and the walls, ceilings and slabs close, every defect left behind becomes a demolition bill. This checklist walks the rough-in in the order the work goes in, with the photo each item needs before it gets buried. Work is commonly verified against the applicable building code, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The mat installer or concrete crew setting the recess, or the GC's superintendent walking the opening before the floor finish closes around it. When: While the slab or recess is still open, before the finished flooring is set to the frame and before the recess depth is locked in.

Recess depth and frame

- ☐ **Frame set to depth and flush to the finished floor line**
Recess depth matched to the mat so the top sits flush with the finished floor, frame level and square, margin even for the flooring to meet. **2 photos required**

Drainage

- ☐ **Recess drains where water is expected**
Weep or drainage provided in the pan at an exterior-facing entrance so water and snowmelt do not pool under the mat. **1 photo required**

Anchorage and protection

- ☐ **Frame anchored and protected until the floor is placed**
Frame anchored so it holds position during the pour or floor set, recess protected and clean so debris does not set into the finish around it. **1 photo required**