READY TO INSPECT — FIELD CHECKLIST

# Vegetated (green) roof punch checklist

Vegetated (green) roof punch is where small misses become callbacks after the crew has demobilized. This checklist walks the finished work the way the owner and the next trade will see it, with the photo that closes each item instead of a note that reopens it. Work is commonly verified against manufacturer's published instructions, the applicable building code. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The green-roof installer on a callback, or the GC's superintendent closing green-roof punch items. When: During closeout and after the first heavy rains, when ponding and dead patches first show and drain access gets tested for real.

## Perimeter walk

- [ ] Fall protection in place before the punch walk
  Warning lines, guardrails or tie-off anchors checked in place before anyone crosses the planted field, and anyone working outside them tied off per the site's fall protection plan.
  No photo required
- [ ] Corners and parapet runs checked for scour and shifted ballast
  Windward corners and parapet runs walked from inside the guardrail or warning line, or tied off per the site's fall protection plan; scoured media and moved ballast re-set.
  1 photo required

## Drainage and media

- [ ] Ponding areas traced and cleared
  Any standing water located, drainage path and drain inlet checked and cleared, area confirmed draining after.
  No photo required
- [ ] Thin media topped up to depth
  Low or bare spots probed and brought up to the specified depth before replanting, not just seeded over.
  No photo required

## Access and planting

- [ ] Drain-access ports cleared and confirmed reachable
  Every inspection port and drain cover freed of media and growth, opened and confirmed the drain below is reachable.
  1 photo required
- [ ] Failed plants replaced
  Dead or missing plants replaced with the specified species at the right spacing, watered in, coverage restored.
  No photo required
- [ ] Planted field weeded of seedlings and unplanned species
  Field walked for weeds, tree seedlings and species not on the plant list, pulled by the root, including any rooting in the gravel borders.
  1 photo required
- [ ] Irrigation run for leaks and disturbed emitters after planting
  Where irrigated, each zone run with the installer, lines or emitters kicked loose during planting repaired, dry patches matched to a cause.
  No photo required

## Edges and closeout

- [ ] Membrane terminations clear of media and roots
  Base flashings, termination bars and penetration boots checked for media banked against them or roots reaching them; media pulled back, any damage reported to the roofer.
  1 photo required
- [ ] Open items and next establishment visit logged for the owner
  Remaining green-roof items, replacement plants owed and the date of the next establishment visit written into the closeout log with the installer's name.
  No photo required