

Gypsum concrete underlayment punch checklist

Gypsum concrete underlayment punch is where small misses become callbacks after the crew has demobilized. This checklist walks the finished work the way the owner and the next trade will see it, with the photo that closes each item instead of a note that reopens it. Work is commonly verified against manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The underlayment crew lead on a callback, or the GC's superintendent closing floor-prep punch before the flooring goes in. When: During closeout before floor goods, once other trades have trafficked the underlayment and any drying cracks have shown.

Defects

- ☐ **Cracks and soft or dusting areas located**
Floor walked and sounded for cracks, soft spots and dusting, each marked with a close and a wide locating photo. **2 photos required**
- ☐ **Edges and penetrations checked**
Thresholds, wall lines and pipe penetrations inspected for chipped, feathered-thin or crumbling edges. **1 photo required**

Repair and proof

- ☐ **Repairs patched flush and re-photographed**
Soft areas cut back to sound material, patched flush with the surrounding surface and photographed before floor goods cover them. **2 photos required**