READY TO INSPECT — FIELD CHECKLIST

Metal lockers final inspection checklist

Metal lockers final inspection is where the punch list is either short or expensive. This checklist walks the finished work the way an owner or AHJ will see it: devices on, systems running, everything labeled. Each item gets the photo that closes it instead of reopening it. Work is commonly verified against manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The locker installer with the GC's superintendent, walking the set run before the owner's walk. When: After lockers and benches are set and anchored, before turnover and before the room is put into use.

Set and alignment

- [ ] Lockers plumb, level and aligned as a run
  Units plumb and level, faces in a straight line, tops and bases aligned across the bank, gaps even and fillers fit clean at the ends.
  1 photo required
- [ ] Base shims bearing solid and hidden behind trim
  Shims under bases or legs stacked tight at the bearing points, no unit riding on one corner, shims concealed by the base trim.
  1 photo required
- [ ] Adjacent units bolted together through their frames
  Neighboring lockers fastened at the manufacturer's frame connection points so the bank acts as one run, bolts tight with no gap between frames.
  1 photo required
- [ ] Installed tiers, widths and color checked against the submittal
  Unit labels, tier count, width and color in the room match the approved submittal and the room schedule, no mixed lot or wrong tier in the run.
  1 photo required

Anchorage

- [ ] Lockers and benches anchored to wall and floor
  Anti-tip wall anchors into backing and floor anchors set per the manufacturer, benches secured, no run relying on weight alone to stand.
  2 photos required
- [ ] Anchors pass through the locker's reinforced mounting points
  Wall and floor fasteners go through the manufacturer's reinforced holes or clips with washers seated, not through the thin back or bottom sheet, no dimpled metal.
  1 photo required
- [ ] Run stays put with a full tier of doors open
  With every door in one tier swung open, the run shows no lean, rock or pull at the wall anchors.
  No photo required

Doors and latches

- [ ] Every door and latch operates cleanly
  Doors swing free without binding, latches and handles engage and hold, hooks and shelves secure, no racked units catching the doors.
  1 photo required
- [ ] Lock provision matches the specified lock type
  Padlock hasp, built-in key lock or combination lock on each door is the type on the approved submittal, aligned so the lock engages without forcing the door.
  1 photo required
- [ ] Accessible lockers fitted out per the accessibility plan
  Where accessible lockers are called for, their shelf, hook and latch hardware is at the heights on the accessibility plan and operable without tight grasping.
  No photo required

Floor, keys and handover

- [ ] Floor finish along the base line checked after setting
  Scrapes, gouges or lifted flooring where units were slid into place looked for along the whole run, and any found reported to the GC by location.
  1 photo required

- [ ] Keys, master key and combination charts handed to the owner
  Every key, master key and combination record for built-in locks counted against the locker numbers and signed over to the owner's contact.
  No photo required

- [ ] Touch-up paint matched to the locker color code turned over
  Touch-up paint labeled with the locker maker's color code, plus cleaning guidance for the baked finish, counted against the spec and logged with the closeout.
  No photo required