

Resilient flooring punch checklist

Resilient flooring punch is where small misses become callbacks after the crew has demobilized. This checklist walks the finished work the way the owner and the next trade will see it, with the photo that closes each item instead of a note that reopens it. Work is commonly verified against ASTM resilient flooring test methods, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The flooring installer on a repair callback, or the GC's superintendent clearing flooring punch items before turnover.
When: During closeout, after protection comes up and after other trades and traffic have revealed lifting, gouges and adhesive failures.

Lifting and bond callbacks

- ☐ **Lifting seams and edges re-bonded**
Lifted seams and edges lifted, failed adhesive removed and the area re-bonded and re-rolled, cause corrected rather than glued back over. 2 photos required

Damage repair

- ☐ **Gouges and burns repaired or material replaced**
Gouges, burns and stains located and photographed in context, tile or piece replaced or repaired to match, wide shot confirming the repair blends. 2 photos required

Base and closeout

- ☐ **Base gaps closed and no remaining items before signoff**
Base and transition gaps re-adhered and closed, floor cleaned and initially finished per the maker, punch closed per room before the area is released. 1 photo required