READY TO INSPECT — FIELD CHECKLIST

Selective demolition punch checklist

Selective demolition punch is where small misses become callbacks after the crew has demobilized. This checklist walks the finished work the way the owner and the next trade will see it, with the photo that closes each item instead of a note that reopens it. Work is commonly verified against the applicable building code, the project specifications. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The GC's superintendent closing demo punch items, often with the trade that inherited the area. When: During closeout of the area, once the follow-on trade has started and any hidden damage or over-cutting has surfaced.

Repair and protection

- [ ] Over-demolition patched back to sound condition
  Any cutting past the limit line filled and made flush so the following finish sits flat, not just skimmed over. — No photo required
- [ ] Protection removed cleanly
  Hoarding, floor protection and dust partitions taken down without marring the surfaces they were guarding. — 1 photo required
- [ ] Ceiling spaces and chases checked for demo leftovers
  Above ceilings and in chases, the dead cable, duct, hangers and debris the scope removed are gone, not cut loose and left lying over the new work. — 1 photo required
- [ ] Adjacent rooms and return air checked for demo dust
  Rooms next to the demo zone, return grilles and filters on the system that served it checked for dust, with cleaning or a filter change reported to the super. — 1 photo required

Utilities and openings

- [ ] Caps at abandoned lines still intact after follow-on work
  Caps and plugs on abandoned pipe, conduit and duct checked where the follow-on trade has worked, with any disturbed or missing cap reported to the owning trade. — 1 photo required
- [ ] Demo locks and tags removed only by the trade that hung them
  Each lock and tag from the demolition is released by the qualified trade that placed it and noted on its lockout record; nobody else pulls a tag or restores a utility. — No photo required
- [ ] Covers at demo openings still fastened and marked
  Every cover and barricade at floor holes and shafts from the demo checked, still fastened and labeled, and re-secured where another trade lifted it, until the permanent closure is in. — 1 photo required

Documentation

- [ ] Damage to adjacent work documented
  Any damage to work to remain photographed and logged against the area so responsibility is clear before signoff. — No photo required
- [ ] Demolition records filed with the closeout documents
  The survey, abatement closeout, clearance results from the owner's independent air-monitoring consultant, lockout release and disposal records for the area are filed for turnover. — No photo required