

Skylights and roof glazing rough-in inspection checklist

Skylights and roof glazing rough-in is the last time the work is fully visible. Once the cover inspection passes and the walls, ceilings and slabs close, every defect left behind becomes a demolition bill. This checklist walks the rough-in in the order the work goes in, with the photo each item needs before it gets buried. Work is commonly verified against the applicable building code, NRCA roofing guidance, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The skylight installer setting curbs and frames with the roofing foreman, or the GC's superintendent walking each opening before the roof closes over the tie-in. When: As curbs and frames are set on the framed openings and the flashing is woven into the roof, before the membrane or shingles cover the transition and before the unit is glazed.

Curb and opening

- ☐ Curb square, level and to the required height
Curb built plumb and square to the opening, top level, upstand at or above the height the manufacturer and roof assembly call for so base flashing turns up full. 2 photos required
- ☐ Opening framed and blocked to carry the unit
Header and trimmers sized for the opening, curb fastened to solid framing not just decking, no soft spots under the anchor line. 1 photo required

Flashing and membrane tie-in

- ☐ Flashing lapped shingle-fashion and tied to the roof
Base, step and counterflashing woven with the drainage so upslope water sheds over each lap, membrane turned up the curb and terminated, no reliance on sealant as the primary seal. 2 photos required
- ☐ Upslope diverter or cricket where the run demands it
On wide curbs or low slope, a cricket or diverter behind the unit splitting water around the curb instead of ponding against the upslope flashing. 1 photo required

Concealment sign-off

- ☐ Tie-in photographed before the roof covers it
Each opening's flashing and membrane termination documented open, curb height and laps visible, before shingles or cover board close the transition for good. 2 photos required