

Standpipe system annual maintenance checklist

The annual standpipe system service is the deep pass: the measurements, cleanings and tests a quarterly round doesn't reach. This checklist keeps the full service on record with the photos that make it defensible later. Work is commonly verified against NFPA 14, NFPA 25. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: A licensed contractor runs the periodic flow test, witnessed with the AHJ; the building team walk it, observe and record the results. When: On the system's periodic cycle, the pass that flows the standpipe to prove it delivers pressure and volume, which no quarterly visual round can confirm.

Flow test observed

- ☐ **Flow test witnessed and readings recorded**
Contractor's flow test observed with the AHJ present, flowing and residual pressures captured for the record, not certified by the site. 2 photos required
- ☐ **Pressure-regulating devices verified during flow**
Where fitted, each device's output observed under flow and the recorded figure noted, any drift from the design flagged to the contractor. 1 photo required

Valves, gauges and record

- ☐ **Control valves exercised and gauges checked**
Contractor's operation of the control valves observed, gauge condition and calibration status noted, valves returned to open and re-supervised. 1 photo required
- ☐ **Test tag current and deficiencies logged**
Updated tag with the test date at the riser, any low-pressure or valve issue raised written into the record with the follow-up. 1 photo required