READY TO INSPECT — FIELD CHECKLIST

Terrazzo flooring final inspection checklist

Terrazzo flooring final inspection is where the punch list is either short or expensive. This checklist walks the finished work the way an owner or AHJ will see it: devices on, systems running, everything labeled. Each item gets the photo that closes it instead of reopening it. Work is commonly verified against NTMA guidance, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The GC's superintendent with the terrazzo foreman, walking the finished floor before it's protected for turnover.
When: After grinding, grouting and final polish and before floor protection goes down and adjacent trades traffic the surface.

Ground surface

- [ ] Aggregate exposure even across the field
  Consistent aggregate distribution and exposure panel to panel, no matrix-heavy patches or bald areas, edges ground in at walls and strips.
  2 photos required
- [ ] No pinholes, dull spots or grind marks
  Surface tight with grout-coat pinholes filled, uniform polish with no swirl or dull patches, checked under raking light.
  2 photos required
- [ ] Each color field compared with the approved sample
  Panels held against the approved sample under the room's lighting, with no shade shift from one pour or batch to the next.
  1 photo required
- [ ] Straightedge flat across pour joints and panel centers
  Straightedge laid across each pour joint and panel center; no lippage between pours and no dished panels, the floor ground flat edge to edge.
  1 photo required

Strips and edges

- [ ] Divider strips clean, straight and flush
  Strip tops exposed clean and level with the field, no matrix smeared over them, lines straight with no chips or bent sections.
  1 photo required
- [ ] Cove base and terminations complete
  Terrazzo cove base coved and ground where specified, transitions to other flooring clean and set to the right height.
  1 photo required
- [ ] Control-joint strips finished so the joint can move
  Control strips over slab joints left with their flexible filler or double strips as the layout details, not ground over solid with matrix.
  1 photo required

Seal

- [ ] Floor sealed after final cleaning
  Surface fully cleaned of grinding residue before sealer, sealer even with no streaks or ponding, sheen consistent across the floor.
  2 photos required
- [ ] Sealer container label matches the approved product
  The sealer used is the one on the approved submittal for this system, applied at the coverage rate the manufacturer lists.
  1 photo required
- [ ] Slip-resistance test report on file where the spec calls for one
  Test results for the sealed floor recorded against the value in the contract documents, with the rooms tested listed.
  No photo required

Protection and turnover

- [ ] Floor protection laid over a clean, cured surface
  Breathable protection the terrazzo manufacturer allows, laid after the sealer cures and taped to itself or the edges, never to the sealed face.
  1 photo required

- [ ] Cleaning and resealing instructions in the closeout file
  The manufacturer's maintenance method, allowed cleaners and resealing interval handed to the owner before the floor is in use.
  No photo required

- [ ] Extra aggregate and binder labeled for future repairs
  Where the spec requires attic stock, material from the installed lots labeled by color and location and turned over to the owner.
  No photo required