READY TO INSPECT — FIELD CHECKLIST

Toilet partitions and accessories final inspection checklist

Toilet partitions and accessories final inspection is where the punch list is either short or expensive. This checklist walks the finished work the way an owner or AHJ will see it: devices on, systems running, everything labeled. Each item gets the photo that closes it instead of reopening it. Work is commonly verified against the applicable building code, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The accessories installer with the GC's superintendent, walking each finished restroom before turnover. When: After partitions and accessories are installed, before the owner's walk and before the restrooms are released.

Partitions

- [ ] **Panels and pilasters plumb and aligned** — 2 photos required
  Pilasters plumb, panels level and consistent sightlines down the run, floor clearances even under each panel.
- [ ] **Doors swing correctly with hardware working** — 2 photos required
  Door swing per the layout, hinges gravity-set as required, latch, strike and occupancy indicator engaging without forcing.
- [ ] **Partition material, color and finish match the submittal** — 1 photo required
  Panel label or edge marking and the color photographed and matched to the approved submittal and the finish schedule for the room.
- [ ] **Sightlines at door and panel gaps checked from outside** — 1 photo required
  Hinge-side and latch-side gaps and panel joints held to the manufacturer's clearance, privacy strips or no-sightline edges present where the submittal includes them.
- [ ] **Pilaster anchorage and shoes secure at every pilaster** — 1 photo required
  Each pilaster pushed by hand shows no rock at its floor or ceiling anchorage, shoes seated and fastened, headrail tight in its brackets where one is used.
- [ ] **Door hardware complete on every stall door** — 1 photo required
  Coat hook, bumper or stop and pulls on each door as the hardware schedule lists, with the accessible-stall door carrying the pulls the accessibility plan shows.

Accessories and grab bars

- [ ] **Accessories mounted at required heights** — 2 photos required
  Dispensers, mirrors, the seat cover holder and the folding seat set at the required mounting heights and reach ranges for the room.
- [ ] **Grab-bar anchorage pull-checked** — 2 photos required
  Each grab bar pulled by hand at the ends and center, solid to the wall with no give at the flanges or movement in the blocking.
- [ ] **Accessories match the schedule by type and room** — No photo required
  Each dispenser, receptacle, mirror and bar walked against the accessory schedule and plan tags: right model, finish and quantity in the right room.
- [ ] **Space around each grab bar kept clear of other items** — 1 photo required
  Bar level with flanges tight to the finished wall, and the clear space behind, above and below it free of dispensers and controls per the accessibility plan.

Accessible clearances

- [ ] Accessible-stall clearances observed
  Clear floor space, stall width and the door approach at the accessible stall checked against the layout, nothing mounted into the clearance.
  2 photos required

- [ ] Toilet paper dispenser located to the water closet as drawn
  Dispenser position measured from the front of the water closet and the side grab bar against the accessibility plan dimensions, outlet not blocked by the bar.
  1 photo required

Turnover

- [ ] Every dispenser opened, loaded and cycled with its key
  Each towel, soap, tissue and seat cover unit opened with its key, loaded and dispensed once, with the cover closing and locking again.
  No photo required

- [ ] Keys, spare hardware and care data handed to the owner
  Dispenser keys tagged by type, spare partition hardware logged, and the manufacturer's cleaning and warranty documents in the turnover package.
  No photo required