

Toilet partitions and accessories punch checklist

Toilet partitions and accessories punch is where small misses become callbacks after the crew has demobilized. This checklist walks the finished work the way the owner and the next trade will see it, with the photo that closes each item instead of a note that reopens it. Work is commonly verified against the applicable building code, manufacturer's published instructions. Confirm the edition your authority having jurisdiction has adopted.

Who runs it: The accessories installer on a callback, or the GC's superintendent closing restroom punch items. When: During closeout, after use and cleaning reveal doors out of adjustment and panels scratched by other trades.

Repair and adjust

- ☐ Each item located and photographed in context
A close shot of the loose hardware, scratch or missing fastener plus a wide shot locating the stall or wall. 2 photos required
- ☐ Latches, hinges and fasteners set and complete
Latch and strike aligned, hinge swing corrected, and every panel and accessory fastener present and tight after adjustment. 2 photos required

Signoff

- ☐ No remaining restroom items before the area is released
All punch items in each restroom closed with photos, grab bars re-checked tight, before the room is turned over. 1 photo required