

Nonconformance Report (NCR)

NCR No.	Project	Date raised
Raised by	Location / inspection point	Spec or drawing reference

1. Description of nonconformance

2. Requirement not met — spec / drawing / standard family

3. Proposed disposition

☐ Use as is
 ☐ Rework
 ☐ Repair
 ☐ Reject

4. Root cause

5. Corrective / preventive action

6. Verification of close-out

Sign-off

Raised by

Signature _____ Date _____

Disposition approved by

Signature _____ Date _____

Reviewed by (QA/QC)

Signature _____ Date _____

Closed by

Signature _____ Date _____